

COMMERCIAL LOAN APPLICATION CHECKLIST

Thank you for your interest in a commercial loan through Eagle Bank. In order to preliminarily process and review your request without unnecessary delays, certain information should be provided to the bank.

The following items should be provided to Eagle Bank at the time of your initial application:

- A brief statement outlining your loan request including: the amount of the loan request, purpose of the request, proposed repayment terms, proposed collateral, name of business, tax ID number of the business, names of owners, partners, corporate stockholders, or officers, social security numbers for owners, partners, etc., and any additional information that you think might be helpful.
- If a corporation, a copy of your Articles of Incorporation, Corporate By-Laws and Certificate of Good Standing.
- If a L.L.C., a copy of your Articles of Organization, Operating Agreement, and Certificate of Good Standing.
- If a partnership, a copy of your Partnership Agreement and Certificate of Good Standing.
- A current (signed and dated) business balance sheet.
- A current (signed and dated) Personal Financial Statement for each stockholder (with 20% or greater ownership), partner, officer, and owner.
- Profit and Loss statements for the last 3 years. (If three years statements are not available, please explain why)
- Personal and Business Federal Income Tax returns for the past 3 years.
- Earnings projections for at least 1 year.
- A brief history of your company including information about the technical and business background of all people listed under Management.
- Additional information as requested.

Section 3 – Stocks & Bonds (Use attachments as necessary. Each attachment must be identified as a part of the statement, signed and dated.)					
Number of Shares	Name of Securities	Cost	Market Value Quotation Or Exchange	Date of Quotation Or Exchange	Total Value

Section 4 – Real Estate Owned (List each parcel separately. Each attachment must be identified as a part of the statement, signed and dated.)							
Type of Property Address of Property	Date Purchased	Original Cost	Present Market Value	Mortgage Balance	Monthly Payments	Monthly Rental Income	Name & Address of Mortgage Lender

Section 5 – Other Personal Property & Other Assets including business investments not described above (Describe, and if any is pledged as security, provide details of debt in Section 2 above. If assets are pledged for the debt of others, state name and address of lienholder, amount of lien, terms of payment, and if delinquent, describe delinquency.)

Section 6 – Unpaid Taxes (Describe in detail: type, to whom payable, when due, amount, and to what property, if any a tax lien attaches.)

Section 7 – Other Liabilities (Describe in detail.)

Section 8 – Life Insurance Held (Give face amount and cash surrender value of policies, name of insurance company and beneficiaries.)

I authorize Eagle Bank to make inquiries as necessary to verify the accuracy of the statements made and to determine my creditworthiness. I certify that the statements contained in the attachments and above are true and accurate as of the stated date(s). These statements are made for the purpose of either obtaining a loan, equity capital, a guaranty or some other financial accommodation. I understand FALSE statements may result in forfeiture of benefits and possible prosecution.

Have you ever filed bankruptcy? _____ Yes _____ No Do you have a will? _____ Yes _____ No
 Do you have life insurance? _____ Yes _____ No Do you have disability insurance? _____ Yes _____ No

Signature: _____ Date: _____ Social Security #: _____

Signature: _____ Date: _____ Social Security #: _____